

# Borough of Birdsboro

202 E. Main Street  
Birdsboro, PA 19508 610-  
582-6030  
Fax: 610-582-6039

## APPLICATION TO THE ZONING HEARING BOARD

(add additional pages as necessary)

The undersigned hereby make(s) an appeal for a variance/special exception (circle whichever applies) from the terms of Article \_\_\_\_\_, Section \_\_\_\_\_ of the Zoning Ordinance of 20\_\_\_\_, as amended, or of a decision of the Zoning Officer.

Applicants: Name:	Real Estate Owner: Name:		
Address:  Phone:  Email:	Address:  Phone:  ATTACH COPY OF DEED		
Location of Real Estate:	Zoning District:		
Existing Improvements & Use:			
Reasons why appeal should be granted:			
Description of proposed improvements:			
Intended use of proposed buildings:			
Size of lot:	Percentage of lot area occupied by existing bldgs.	Percentage of lot area occupied by proposed bldgs.	Date work will commence:
A fee in accordance with the current fee resolution, a reasonably accurate description of the present improvements and the additions intended to be made under the application or appeal, if any, indicating the size of such proposed improvements, material and general construction thereof, and a plot plan of the real estate to be affected, indicating the location and size of improvements now erected and proposed to be erected thereon, <u>must</u> accompany this application. Evidence in support of standing must also accompany this application, If you are the owner, you must attach a copy of your deed. If you are not the owner, the actual property owner <u>must</u> sign the application and you <u>must</u> attach evidence of your equitable interest in the property, such as an agreement of sale.			

Owner's Signature:	Appellant's Signature:

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THE FOLLOWING INFORMATION SHALL ALSO ACCOMPANY THIS APPLICATION:

- a. A map of the property in question, drawn to scale, clearly indicating the size of the property, its current zoning classification, its Tax Pin, all the property's boundary lines, and exact location on the lot of all existing and proposed buildings, fences, signs, structures, and any existing or proposed alterations to said buildings or structures.
- b. The use, height and width of all proposed and existing buildings, structures and additions or alterations to buildings or structures, and the height, length, width and design of all signs.
- c. A statement indicating the number of dwelling units and/or commercial or industrial establishments to be accommodated within existing and/or proposed buildings on the property in question. In the case of apartment buildings and townhouses, a breakdown of units by number of bedrooms shall be given. In the case of commercial and industrial uses and home occupations, the floor area to be devoted to each use shall be indicated.
- d. The location, dimensions and design of parking and loading areas including the size and arrangement of all parking spaces and means of ingress, egress, and interior circulation, recreation areas, screens, buffer yards, and landscaping, means of egress from, and ingress to the lot, routes for pedestrian and vehicular traffic, and outdoor lighting.
- e. The location of all utility lines, easements, or rights-of-way, the method of water supply, sanitary sewage disposal, and stormwater management, including the location of any existing or proposed on-lot water, sewer, or stormwater facilities.
- f. The names, mailing addresses, telephone numbers, and tax map parcel identification numbers of all property owners within 200 feet of the property.

- g. The name, address and telephone number of any attorney who will be representing the applicant at any zoning hearing which may be held due to this application being filed.
  
- h. All other information as may be deemed necessary by the Zoning Officer in order for him to determine conformance with and provide enforcement of the Zoning Ordinance.

VERIFICATION STATEMENT (must be completed by applicant)

I \_\_\_\_\_, hereby apply for a hearing before the Zoning Hearing Board and by affixing my signature below do hereby certify that I have and can demonstrate for the Zoning Hearing Board, the legal authority to be a bona-fide applicant before the Board. I further verify that all of the information contained in this application, including statements, representations, and other entries is true and correct to the best of my knowledge, information, and belief. This verification, willingly made, is subject to the penalties of 18 PA. C.S 54904, relating to unsworn falsification to authorities and 54911, relating to tampering with official records.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

Please provide payment in accordance with the Borough's Fee Schedule made payable to the Borough of Birdsboro and four (4) copies of the completed application and all supporting documentation to:

Borough of Birdsboro  
202 E. Main Street  
Birdsboro, PA 19508

PLEASE NOTE: PLEASE BE ADVISED THAT ALL OF THE REQUESTED INFORMATION MUST BE SUPPLIED BY THE APPLICANT. FURTHERMORE, ANY APPLICATIONS WHICH ARE DEEMED TO BE INCOMPLETE BY THE ZONING OFFICER AND/OR THE ZONING HEARING BOARD'S SOLICITOR SHALL BE REJECTED. FURTHERMORE, NO HEARINGS WILL BE SCHEDULED UNLESS AND UNTIL A COMPLETE APPLICATION HAS BEEN RECEIVED BY THE MUNICIPALITY.