

BIRDSBORO BOROUGH COUNCIL MEETING

January 3, 2023 7:00 p.m. at Borough Hall

AGENDA

Call to Order and Pledge of Allegiance to the Flag

Opening Prayer

Roll Call

___ Matthew Welch, President	___ Thomas Brungard, Member
___ Neil McCauley, Vice President	___ Matthew Elgonitis, Member
___ Robert Myers, Member	___ Alen Harris Sr., Member
___ Mary Ann Cotter, Member	

Agenda Amendments

Birdsboro Rotary Club Presentation

Public Comment on Agenda Items

Borough Council meetings are intended for elected and appointed officials to publicly conduct borough business. The public is welcome and encouraged to attend, however comments must be reserved for the periods delineated on the agenda. Please refer to "Public Comment Protocol" at the end of the agenda.

1. Appointments

- a) David Wheeler – Zoning Hearing Board – 3-year term to expire 12/31/25
- b) David Seidel – Zoning Hearing Board Alternate – 3-year term to expire 12/31/25
- c) Jeffrey Kauffman – Planning Commission – 4-year term to expire 12/31/26
- d) Matt Elgonitis – Recreation Board – 5-year term to expire 12/31/26
- e) Birdsboro Municipal Authority (currently held by Mary Ann Cotter)– 5-year term to expire 12/31/27
- f) Michael Gombar, Jr. and Christopher Muvdi – Planning Commission Solicitor
- g) Charlie Benson –Vacancy Board
- h) Bonnie L Frisco – Deputy Tax Collector
- i) Fred Mogel – Zoning Hearing Board Solicitor
- j) Robin Emerick – Recording Secretary – Civil Service Commission
- k) Dan Becker – Solicitor - Civil Service Commission
- l) Brown and Brown and Seltzer Group – Borough’s Insurance Agents

2. Adoption of the following Resolutions:

- 2023-01 - No Employee Contribution to Police Pension Plan
- 2023-02 – Appoint Kelly J. Yanos as Borough Manager
- 2023-03 – Appoint Berks EIT Tax Bureau as EIT and LST Tax Collector
- 2023-04 – Appoint Brian Boyer of Boyer Engineers as Borough’s Engineer
- 2023-05 – Appoint Kenneth J. Imes, Jr. as Emergency Management Coordinator
- 2023-06 – Appoint Bonnie L. Frisco as Borough Secretary and Treasurer
- 2023-07 – Appoint Truist Bank (formerly BB&T) as the Investment Institution
- 2023-08 – Appoint William Horn of LTL Consultants, Ltd. as the Zoning and Codes Officer

- 2023-09 – Appoint Herbein & Company as the Independent Auditor
- 2023-10 – Appoint Masano Bradley as the Borough Solicitor
- 2023-11 – Appoint Vist Bank as the Depository for Operating Funds
- 2023-12 – Re-enacting the Real Estate Transfer Tax
- 2023-13 – Appoint Bonnie L. Frisco as the Admin Officer of the Borough Pension Plans
- 2023-14 – Appoint Kenneth Templin as the Fire Marshal and Fire Code Inspector
- 2023-15 – Appoint Barry Katzin and Kenneth Imes, Jr. as the Deputy Fire Marshals and Deputy Fire Code Inspectors
- 2023-16 – Appoint Anthony Scioli and Matthew Welch as the Deputy Emergency Management Coordinators
- 2023-17 – Reappoint David Wheeler to the Zoning Hearing Board
- 2023-18 – Reappoint David Seidel (Alternate) to the Zoning Hearing Board

Minutes:

- Motion to approve the December 5, 2022 Council Meeting Minutes
- Motion to approve the December 19, 2022 Council Meeting Minutes

Bills List:

- Motion to approve Bills List dated January 3, 2023 and checks for ratification dated December 20, 2022 – January 2, 2023
- Motion to approve interim bills and payroll

Manager’s Report

- Ratify Resolution No. 2022-25 – Comcast Franchise Agreement

Engineer’s Report

Mayor/Police Reports

Municipal Services / Department Reports:

1. **Water Department:** Report included in the next Council packet
2. **Wastewater Treatment Plant:** Report included in the next Council packet
3. **Streets Department:** Report included in the next Council packet

Recreation Board

Emergency Management

Fire Department

Solicitor’s Report

Council/Committee Reports

Old Business

- Western Berks Ambulance
- Birdsboro Power Accommodation Fee

Public Comment

Adjournment

Pending Business

- Western Berks Donation Request – COVID-19 Stimulus

Upcoming Borough Council Meeting:	Monday, January 16, 2023 at 7:00 p.m.
Upcoming Birdsboro Municipal Authority:	Tuesday, January 10, 2023 at 6:30 p.m.
Upcoming Planning Commission:	Tuesday, January 24, 2023 at 7:00 p.m., if needed
Upcoming Recreation Board:	Thursday, January 26, 2023 at 7:00 p.m.

Public Comment Protocol:

1. Residents may address Borough Council at the times allotted for Public Comment
2. Both residents and non-residents shall provide their names and addresses to the Borough Secretary to record in the minutes. Anyone who refuses to provide their name and address may not be recognized to speak.
3. All comments shall be addressed to the President of Council.
4. The President of Council may place time limits on comments.
5. Anyone who conducts themselves in an inappropriate manner (as determined by the President of Borough Council or Chief of Police) may be asked to leave the meeting.
6. Borough Council meetings are recorded electronically.