

BIRDSBORO POLICE DEPARTMENT
CIVIL SERVICE COMMISSION MEETING
JANUARY 31, 2022 12:00 P.M. – BOROUGH HALL

The Birdsboro Police Department Civil Service Commission held a meeting on January 31, 2022. Attending the meeting were John C. Hartline, Chairman; Bruce J. Weidenhammer, Vice Chairman; Robert M. Myers, Member; Todd Trupp, Chief of Police; Dan Becker, Esq., Solicitor; and Robin Emerick, Recording Secretary.

Call to Order: John Hartline called the meeting to order at 12:00 p.m. and led the Pledge of Allegiance to the Flag.

Roll Call: Roll call was performed and all members were present.

Minutes:

Hiring of new patrol officer

Mr. Myers moved to authorize proceeding to advertise for candidates to submit applications to the Borough Secretary for an entry level patrol officer position with the Birdsboro Police Department. Mr. Weidenhammer seconded the motion. The motion carried 3-0.

Mr. Weidenhammer moved to authorize the Chief, Solicitor and Civil Service Commission to proceed with examinations, testing and evaluation of the applicants for entry level patrol officer, in accordance with the Birdsboro Police Department Civil Service Commission Rules and Regulations and Borough Code. Mr. Myers seconded the motion. The motion carried 3-0.

Mr. Weidenhammer moved to authorize appointment of the following examiners:

Written examination administrator – Robin Emerick, Commission Secretary

Oral examination administrators – Chief Todd Trupp and Robin Emerick, Commission Secretary

Polygraph examiner – Claritas Polygraph and Security Consultants (Det. Raymond Caraballo of the Muhlenberg Township Police Department)

Physical fitness examiner – Reading Police Academy

Medical examiner – WorkNet, 3225 5th St. Highway, Suite 4, Reading, PA 19605

Psychological examiner – Dr. Edward Michalik

Mr. Myers seconded the motion. The motion carried 3-0.

Promotion to position of Sergeant

Mr. Weidenhammer moved to authorize proceeding to advertise for candidates to submit applications to the Borough Secretary for the position of Sergeant with the Birdsboro Police Department. Mr. Myers seconded the motion. The motion carried 3-0.

Mr. Weidenhammer moved to authorize the Chief, Solicitor and Civil Service Commission to proceed with examinations, testing and evaluation of the applicants for the position of Sergeant in accordance with the Birdsboro Police Department Civil Service Commission Rules and Regulations and Borough Code. Mr. Myers seconded the motion. The motion carried 3-0.

Mr. Weidenhammer moved to authorize appointment of the following examiners:

Written examination administrator – Robin Emerick, Commission Secretary

Oral examination administrators – Chief Todd Trupp and Robin Emerick, Commission Secretary

Mr. Myers seconded the motion. The motion carried 3-0.

ADJOURNMENT: Upon motion made by Mr. Myers and seconded by Mr. Weidenhammer, the meeting was unanimously adjourned at 12:35 p.m.

Respectfully submitted,

Robin K. Emerick
Recording Secretary