

BIRDSBORO POLICE DEPARTMENT  
CIVIL SERVICE COMMISSION MEETING  
JANUARY 3, 2022 10:00 A.M. – BOROUGH HALL

The Birdsboro Police Department Civil Service Commission held a meeting on January 3, 2022. Attending the meeting were John C. Hartline, Chairman; Bruce J. Weidenhammer, Vice Chairman; Robert M. Myers, Member; Todd Trupp, Chief of Police; Dan Becker, Esq., Solicitor; and Rebecca A. Aulenbach, Secretary.

**Call to Order:** John Hartline called the meeting to order at 10:10 a.m. and led the Pledge of Allegiance to the Flag.

**Roll Call:** Roll call was performed and all members were present.

**Reorganization:** Solicitor Becker, acting as Chairman pro tem, asked for nominations for Chairman.

Mr. Weidenhammer nominated Mr. Hartline for Chairman. There were no additional nominations and the nominations were closed. Mr. Myers seconded the motion and the motion carried 3-0.

Solicitor Becker then turned the meeting over to Chairman Hartline who then proceeded to run the meeting.

Mr. Hartline called for a motion to approve the agenda for the meeting.

Mr. Myers made the motion to approve the agenda. Mr. Weidenhammer seconded the motion and the motion carried 3-0.

Mr. Hartline called for nominations for Vice Chairman.

Mr. Myers nominated Mr. Weidenhammer for Vice Chairman. There were no additional nominations and the nominations were closed. Mr. Hartline seconded and the motion carried 3-0.

Mr. Hartline called for nominations for the appointing of Recording Secretary.

Mr. Myers nominated Rebecca A Aulenbach for Recording Secretary. There were no additional nominations and the nominations were closed. Mr. Weidenhammer seconded the motion and the motion carried 3-0.

Mr. Hartline called for nominations for the appointment of Solicitor.

Mr. Myers nominated Dan Becker for Solicitor. There were no additional nominations and the nominations were closed. Mr. Weidenhammer seconded the motion and the motion carried 3-0.

**Minutes**

**March 17, 2021 Meeting Minutes**

Mr. Myers moved to approve the March 17, 2021 meeting minutes of the Civil Service Commission as presented. Mr. Weidenhammer seconded the motion. The motion carried 3-0.

**Annual Report**

Mr. Hartline will prepare an annual report to be presented at the next Civil Service Commission meeting.

**Additional Items Brought Before the Commission:**

Chief Trupp and Solicitor Becker discussed with the Commission the tentative timeline for the promotion of an existing officer to Sergeant as well as the hiring of a new patrol officer. Chief Trupp and Solicitor Becker will meet in the next week or two in order to create a full timeline and distribute it to all members.

The current Sergeant will be retiring as of June 30, 2022. Chief Trupp would like to be able to promote an existing officer and hire a new patrol officer shortly thereafter. In order for this to occur Chief Trupp hopes to start the testing process in the first week of February.

Once testing is complete, (written exams, oral exam, and physical exam where required), a list of candidates will be compiled. This list will be presented to Borough Council with recommendations for hiring and promotion.

Chief Trupp hopes to do as much in house as possible, and where necessary will reach out to local police Chiefs and departments for additional assistance.

**ADJOURNMENT:** Upon motion made by Mr. Weidenhammer and seconded by Mr. Myers the meeting was unanimously adjourned at 10:35 a.m.

Respectfully submitted,

Rebecca A Aulenbach  
Recording Secretary