

**MINUTES OF THE BIRDSBORO BOROUGH REORGANIZATION MEETING  
JANUARY 3 2022 7:00 P.M. – BOROUGH HALL**

**Call to Order:** Solicitor Weiler called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag and offered a word of prayer.

Oaths of Office were administered by Notary Public Bonnie L. Frisco to newly elected officials Councilmen Robert Myers, Thomas Brungard and Matthew Elgonitis, Tax Collector Gary Buck and Mayor Anthony Scioli.

Mayor Scioli asked for nominations for Council President. Councilman Brungard nominated Matthew Welch and Councilman Myers nominated Neil McCauley.

Mayor Scioli asked for a roll call vote for Councilman Welch for Council President

|                 |       |
|-----------------|-------|
| Thomas Brungard | - yes |
| Matt Elgonitis  | - yes |
| Richard Happel  | - no  |
| Matthew Welch   | - yes |
| Robert Myers    | - no  |
| Neil McCauley   | - no  |

Mayor Scioli broke the tie with a yes vote for Matthew Welch to the position of Council President. Motion carried 4-3.

President Welch took the Council President seat and then presided over the meeting.

President Welch asked for nominations for Council Vice President. Councilman Elgonitis nominated Neil McCauley and Councilman Brungard nominated Robert Myers. Robert Myers respectfully declined the nomination. President Welch called for a roll call vote.

|                 |       |
|-----------------|-------|
| Thomas Brungard | - yes |
| Matt Elgonitis  | - yes |
| Richard Happel  | - yes |
| Matthew Welch   | - yes |
| Robert Myers    | - yes |
| Neil McCauley   | - yes |

Motion carried 6-0.

**Appointments**

Councilman Happel made a motion to appoint Mary Ann Cotter to the Birdsboro Municipal Authority and then withdrew the motion.

Councilman Happel made a motion to not reappoint Kevin Orman to the Birdsboro Municipal Authority. Councilman Myers seconded the motion. The motion carried 6-0.

Councilman Happel made a motion to appoint Mary Ann Cotter to the Birdsboro Municipal Authority. Councilman Myers seconded them motion. After discussion, it was agreed that the Council and Birdsboro Municipal Authority positions will be advertised with applications due within seven (7) with a seven (7)-day review period. Councilman Happel withdrew the motion and Councilman Myers seconded the withdrawal.

**MOTION** was made by Councilman Happel and seconded by Vice President McCauley to approve the appointments listed below with the exception of d) Birdsboro Municipal Authority appointment. Motion carried 6-0. Noted revision being changing Rebecca Aulenbach as the Civil Service Commission Recording Secretary to Robin Emerick.

### 1. Appointments

- a) Steve Rathman – Zoning Hearing Board – 3-year term to expire 12/31/24
- b) Kenneth Templin – Planning Commission – 4-year term to expire 12/31/25
- c) Matt Elgonitis – Recreation Board – 5-year term to expire 12/31/26
- d) Kevin Orman – Birdsboro Municipal Authority – 5-year term to expire 12/31/26
- e) Terry Weiler – Planning Commission Solicitor
- f) Charlie Benson –Vacancy Board
- g) Bonnie L Frisco – Deputy Tax Collector
- h) Fred Mogel – Zoning Hearing Board Solicitor
- i) Robin Emerick – Recording Secretary – Civil Service Commission
- j) Dan Becker – Solicitor - Civil Service Commission
- k) Brown and Brown – Borough’s Insurance Agent

### Resolutions

**MOTION** was made by Vice President McCauley and seconded by Councilman Elgonitis to adopt Resolutions 2022-01 through 2022-17 with the exception of 2022-16. Motion carried 6-0.

**MOTION** was made by Vice President McCauley and seconded by Councilman Happel to adopt Resolution 2022-16 appointing Anthony Scioli and Matthew Welch as the Deputy Emergency Management Coordinators. Motion carried 5-0-1 with abstention by President Welch as he is listed as one of the appointees.

### 2. Adoption of the following Resolutions

- 2022-01 - No Employee Contribution to Police Pension Plan
- 2022-02 – Appoint Kelly J. Yanos as Borough Manager
- 2022-03 – Appoint Berks EIT Tax Bureau as EIT and LST Tax Collector
- 2022-04 – Appoint Brian Boyer of Boyer Engineers as Borough’s Engineer
- 2022-05 – Appoint Kenneth J. Imes, Jr. as Emergency Management Coordinator
- 2022-06 – Appoint Bonnie L. Frisco as Borough Secretary and Treasurer
- 2022-07 – Appoint BB&T as the Investment Institution
- 2022-08 – Appoint William Horn of LTL Consultants, Ltd. as the Zoning and Codes Officer
- 2022-09 – Appoint Herbein & Company as the Independent Auditor
- 2022-10 – Appoint Huckabee, Weiler and Levengood, PC as the Borough Solicitor
- 2022-11 – Appoint Vist Bank as the Depository for Operating Funds
- 2022-12 – Re-enacting the Real Estate Transfer Tax
- 2022-13 – Appoint Kelly J. Yanos as the Admin Officer of the Borough Pension Plans

- 2022-14 – Appoint Kenneth Templin as the Fire Marshal and Fire Code Inspector
- 2022-15 – Appoint Barry Katzin and Kenneth Imes, Jr. as the Deputy Fire Marshals and Deputy Fire Code Inspectors
- 2022-16 – Appoint Anthony Scioli and Matthew Welch as the Deputy Emergency Management Coordinators
- 2022-17 – Set the Tax Rate for Fiscal Year 2022

The Reorganization Meeting adjourned at 7:30 p.m.

**MINUTES OF THE BIRDSBORO BOROUGH COUNCIL MEETING  
JANUARY 3 2022 7:00 P.M. – BOROUGH HALL**

**Call to Order:** President Welch called the regular meeting to order at 7:30 p.m. and opening prayer was led by Mary Ann Cotter.

**Visitor(s):** Chruce Godfrey, Kevin Orman, several residents

**Agenda Amendments:** None

**Public Comment on Agenda Items:** None

**Minutes– December 20, 2021 Council Meeting**

- **MOTION** was made by Councilman Happel and seconded by Vice President McCauley to approve the December 20, 2021 council meeting minutes as amended. Motion carried 6-0.
  - Under Manager’s Report, 2022 Budget, first bullet point, change to read, “... MOTION was made by Councilwoman Kauffman and seconded by Councilman Myers to approve the 2022 Budget as advertised. After it was pointed out that a .5 mil tax increase was included in the advertised budget, Councilman Myers withdrew his second to Councilwoman Kauffman’s motion. No other Council member offered a second to the motion, so the motion failed.”
  - Under Manager’s Report, 2022 Budget, the second to the last sentence change “a fiduciary responsibility” to “the fiduciary responsibility.”

**Bills List**

- **MOTION** was made by Councilman Brungard and seconded by Vice President McCauley to approve the Bills List dated January 3, 2022 and Checks for Ratification dated December 21, 2021 – January 2, 2022. Motion carried 6-0.

**Manager’s Report**

- **Contract Termination Letter to Ridge Support – MOTION** was made by Councilman Happel and seconded by Councilman Myers to send a contract termination letter to Ridge Support and contract the Aperion Information Technologies for IT services contingent upon the Birdsboro Municipal Authority’s concurrence. Motion carried 6-0.
- **Approve Hiring Contractor to Secure 411 E. 1st Street – MOTION** was made by Vice President McCauley and seconded by Councilman Brungard to approve hiring a contract to secure 411 E. 1st Street, with obtaining quotes prior to selection of contractor. Motion carried 6-0.

- **Municipal Repository Bid Acknowledgement – MOTION** was made by Vice President McCauley and seconded by Councilman Happel to approve signing off on the Municipal Repository Bid Acknowledgement for Parcel #31-534417027297, property which is liened for an unpaid tax amount of \$1,115.72. Motion carried 6-0.

#### **Engineer's Report**

- Engineer Boyer reviewed his report with Council, a copy of which will be kept on file.
- **MOTION** was made by Councilman Happel and seconded by Councilman Brungard to approve the time extension of the Armorcast Road Bridge project to May 6, 2022 as presented by the Borough Engineer. Motion carried 6-0.
- **MOTION** was made by Councilman Happel and seconded by Vice President McCauley to approve payment of \$148,463.36 (80% of the \$185,579.20) to Fares Farhat General Construction LLC for the Armorcast Road Bridge project. Motion carried 6-0.

#### **Mayor/Police Reports**

- Chief Trupp noted that the Police Civil Service Commission will be moving forward with the promotion and hiring process. Also, Chief Trupp has discussed the surveillance camera matter with Mayor Scioli and it was requested that the Public Works Department track the amount of illegal dumps are occurring at the Public Works brush drop off site.

#### **Recreation Board**

- Chruce Godfrey noted that about 200 people attended the bonfire and fireworks on New Year's Eve. The Recreation Board will start organizing Beautify Birdsboro scheduled for April and the Farmer's Markets will begin May 21 and requested the use of Main Bird Park for every other Saturday.

**Emergency Management:** No new report

**Fire Department:** No new report

#### **Solicitor's Report**

**MOTION** was made by Councilman Happel and seconded by Vice President McCauley to authorize advertising of the Per Capita Tax repeal ordinance. Motion carried 6-0.

Councilman Myers suggested that a fireworks ordinance should be pursued and all agreed.

#### **Council/Committee Reports**

- Councilman Brungard noting dissatisfaction with Windstream's service and as if the Borough could contact them to address the recent incident where several residents lost their phone and internet services. The service loss was caused by a fire on Fulton Street.
- Councilman Happel thanked all of those attending.
- Councilman Myers noted an article in the Borough News, the ABC's of Borough Government and recommended that Council be familiar with the article.
- President Welch thanked all for their vote of confidence making him Council President.

#### **Public Comment**

- Mary Ann Cotter, of 524 E. 8th Street, stated that the fireworks were awesome.

- Chruce Godfrey, 204 Hampton Drive, noted concern regarding safety issues at the property at 411 E. 1st Street and 320 E. 1st Street. The Code Enforcement Officer will be contacted to address the properties.

**ADJOURNMENT:** The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Bonnie L. Frisco  
Borough Secretary