

MINUTES OF THE BIRDSBORO BOROUGH COUNCIL MEETING
MAY 17, 2021 7:00 P.M. – MEETING HELD TELECONFERENCE

Council Members Present: Joseph Peterson, Mayor
Neil McCauley, President
Mary Ann Cotter, Vice President
Robert Myers, Member
Richard Happel, Member
Anthony Scioli, Member
Matthew Welch, Member
Nancy Kauffman, Member

Staff & Professionals: Terry Weiler, Solicitor
Todd Trupp, Chief of Police
Kelly J. Yanos, Manager
Bonnie L. Frisco, Secretary/Treasurer

Call to Order: President McCauley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Opening prayer was led by Vice President Cotter

Visitor(s): Bruce Godfrey, Tom Brungard, Matt Elgonitis, Christen Thompson, Nick Bieber, Susie and Russell Lander, Christy Oxenford, and Amy Mammarella

Herbein and Company, Inc. – Review of the 2020 Borough Audit

Nick Bieber, of Herbein and Company, Inc. provided an overview of the 2020 Borough Audit. The audit went well with no issues. Councilman Myers inquired about the COVID monies and how they would be distributed, whether it was distributed once proof of appropriate spending was provided and Mr. Bieber noted that the monies would be distributed in two equal amounts to be used by 2024 and there will be reporting requirements, if the monies are not spent by 2024 the remainder must be returned.

Public Comment on Agenda Items: No public comment on agenda items.

Minutes– May 3, 2021 Council Meeting

- **MOTION** was made by Councilwoman Kauffman and seconded by Councilman Scioli to approve the May 3, 2021 council meeting minutes as amended. Motion carried 7-0.
 - Under Council/Committee Reports add that Councilman Happel thanked the Fire Company and Emergency Services for all that they do.

Bills List

- **MOTION** was made by Councilman Happel and seconded by Councilman Myers to approve the Bills List dated May 17, 2021 and Checks for Ratification dated May 4, 2021 – May 16, 2021. Motion carried 7-0.

Treasurer’s Report

- **MOTION** was made by Councilman Welch and seconded by Councilwoman Kauffman to approve Treasurer’s Report dated May 17, 2021. Motion carried 7-0.

Manager's Report

- **MOTION** was made by Councilwoman Kauffman and seconded by Vice President Cotter to appoint Amy Mammarella to the Recreation Board for a 5-year term to expire December 31, 2025. Motion carried 7-0.
- **MOTION** was made by Councilwoman Kauffman and seconded by Vice President Cotter to ratify the expense of \$10,557.80 paid to Sewer Specialty Services to perform scoping services for the two stormwater lines requiring this service in order to comply with the MS-4 Program. Motion carried 7-0.
- **MOTION** was made by Councilman Happel and seconded by Councilwoman Kauffman to purchase two (2) aluminum 'foul ball' signs, and installation of such contingent upon approval from the Schuylkill River Greenways Association for the sign placement. Motion carried 7-0.
- There was discussion regarding the recycling grant which will expire in February 2022. It was asked if the scope of the grant could be altered. Manager Yanos will look into the inquiry and provide further cost information.
- **MOTION** was made by Councilwoman Kauffman and seconded by Councilman Happel to award the Haycreek Pedestrian Bridge project to Descco Design & Construction for the amount of \$93,288.30 and approve the execution of the Contech Engineered Solutions proposal for the amount of \$56,430.00 subject to the receipt of proof of sufficient bonding. Motion carried 7-0.
- It was noted that Council needs to appoint a certified Health Officer.
- Manager Yanos requested an Executive Session to discuss personnel.

Mayor/Police Reports

- Mayor Peterson recommended the warranty for the beams on the E. 1st Street bridge should be looked into and Engineer noted that is being checked.
- Chief Trupp thanked the Cotters for the donation of treats to the Police Department in recognition of Police Department week.
- Chief Trupp noted the Police Department is inventorying the handicap parking spaces and have been able to revert 5 spaces so far and there are 5 pending, which will free up parking space. Also, abandoned vehicles are being removed from Borough parking lots. Extra patrol is in force, being addressed is the burnouts on W. 1st Street. Councilwoman Kauffman requested the white cab tractor trailer parked at the Schuylkill River Trail be checked into.
- Bruce Godfrey asked Chief Trupp about an unregistered vehicle issue at Hopewell and Robeson Streets and noted the vehicle has been placed on the property.

Emergency Management: No new report

Fire Department: No new report

Solicitor's Report: No new report

Council/Committee Reports

- Vice President Cotter noted she hoped Movie Night went well and noted the impact report found in the Birdsboro Municipal Authority Engineer's Report regarding the leachate project. Vice President Cotter thanked the Police Department, Fire Department for all they do and thanked all of those in attendance.
- Councilwoman Kauffman thanked the Recreation Board for the work they do and is looking forward to their participation in the Birdsboro Hometown Christmas event.

- Councilman Scioli noted the Street Fair and Duck Derby was a great event.
- Councilman Welch echoed the accolades for the Police Department and the Fire Department and noted it is Emergency Management Services week and thanked the Recreation Board for the phenomenal work they do.
- Councilman Happel noted the large dip in the road at Walnut Street and E. 3rd Street. Manager Yanos and Road Foreman Karlson will investigate.
- President McCauley inquired about going to in-person meetings and it was agreed the meetings will continue virtual.

Public Comment

- Susie Landers thanked Manager Yanos for the flag replacements in Main Bird Park and the placement of the Woman's Club banners at W. 1st Street.
- Mr. Godfrey, Recreation Board President, thanked Council for their kind comments regarding Movie Night and noted they hope for a better turnout for the next movie with the showing of "The Sandlot" and warmer weather. The Farmers' Market is May 22. Mr. Godfrey noted the Recreation Board is looking forward taking the reins for the Christmas event and noted the Duck Derby was largely done by the Boone Library. The Recreation Board paid for the Farmers' Market signs from the proceeds from Movie Night donations.

Executive Session

Council recessed into Executive Session at 8:40 p.m. and reconvened the regular meeting at 8:51 p.m. Solicitor Weiler noted that Council discussed personnel matter, specifically, the possibility of hiring an ambassador for weekend duty at the parks. Manager Yanos to gather further information regarding the position.

ADJOURNMENT: The meeting adjourned at 8:53 p.m.

Respectfully submitted,

Bonnie L. Frisco
Borough Secretary