

MINUTES OF THE BIRDSBORO BOROUGH COUNCIL MEETING
MARCH 1, 2021 7:00 P.M. – MEETING HELD TELECONFERENCE

Council Members Present: Joseph Peterson, Mayor
Neil McCauley, President
Mary Ann Cotter, Vice President
Robert Myers, Member
Richard Happel, Member
Anthony Scioli, Member
Matthew Welch, Member
Nancy Kauffman, Member

Staff & Professionals: Terry Weiler, Solicitor
Todd Trupp, Chief of Police
Kelly J. Yanos, Manager
Bonnie L. Frisco, Secretary/Treasurer

Call to Order: President McCauley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Opening prayer was led by Vice President Cotter

Visitor(s): Bruce Godfrey, Tom Brungard, Matt Elgonitis, Susy and Russell Landers,
and Sarah Terry (Boone Area Library)

Commercial Inspection Program Discussion – Michael Schwenk, Building Inspector

There was discussion of the Commercial Inspection Program and the Commercial Inspection Checklist was reviewed. **MOTION** was made by Councilman Welch and seconded by Councilwoman Kauffman to approve the Commercial Inspection Checklist with the revisions discussed and recommended by the Building Inspector. Motion carried 7-0.

Public Comment on Agenda Items: None

Minutes– February 15, 2021 Council Meeting

- **MOTION** was made by Councilwoman Kauffman and seconded by Councilman Scioli to approve the February 15, 2021 council meeting minutes as presented. Motion carried 7-0.

Bills List

- **MOTION** was made by Councilwoman Kauffman and seconded by Councilman Welch to approve the Bills List dated March 1, 2021 and Checks for Ratification dated February 16, 2021 – February 28, 2021. Motion carried 7-0.

Manager’s Report

- There was discussion regarding the COVID sick pay and whether to wait until Family First is reinstated. **MOTION** was made by Councilman Welch and seconded by Councilman Myers to grant the four (4) employees noted sick time not to exceed forty (40) hours due to COVID with no further action at this time. Councilman Welch amended the motion to reinstate the sick time to the quarantined employees due to COVID, Teamsters only, and that time be administratively returned, Councilman Myers concurred with the amendment to the motion. President McCauley called for a roll vote:
 - Vice President Cotter – no
 - Councilman Myers – yes
 - Councilman Happel – no
 - Councilman Scioli – no

- Councilman Welch – yes
 - President McCauley – no
- Councilwoman Kauffman – no

Motion failed 5-2.

- **MOTION** was made by Vice President Cotter to institute a yearly policy for the Borough Manager's review and include input from the Teamsters, Birdsboro Municipal Authority Chair and the Mayor, to be completed by March 2021 and prior to the second meeting in December each year going forward. Discussion ensued and it was not recommended to solicit input from the Teamsters, Birdsboro Municipal Authority Chair, Police Personnel nor the Mayor. Suggested amendments to the motion was to remove the inclusion of the Teamsters, Birdsboro Municipal Authority Chair and the Mayor and add that the reviews may be done more often than yearly if required. There was not second to the motion. A personnel committee was established to include Vice President Cotter, Councilman Welch and Councilwoman Kauffman to handle the review.
- **MOTION** was made by Councilwoman Kauffman and seconded by Vice President Cotter to approve the migration of the e-mail to the Cloud (Cloud Exchange (e-mail) subscription, SOPHOS Spam filter subscription, and Exchange migration) for the cost of \$5,901.60. Motion carried 7-0
- **MOTION** was made by Councilman Welch and seconded by Councilwoman Kauffman to authorize the Barracuda Cloud Backup Appliance 2TB Monthly subscription for the local daily media backup (server backup) for a cost of \$200/month to be split between the Borough and the Birdsboro Municipal Authority. Motion carried 7-0.
- **MOTION** was made by Councilwoman Kauffman and seconded by Councilman Welch to include #28 on the Commercial Inspection Checklist to add that grease traps are to be functioning, where required. Motion carried 7-0

Mayor/Police Reports:

- Chief Trupp note that he spoke to four (4) of the Orange Street property owners and they were in favor of the one way street.
- Chief Trupp noted discussions with the Daniel Boone School District, PA State Police and Amity Police regarding in and out of school behaviors, training for Daniel Boone School District and other schools, keeping Fire and EMS in the loop.
- A Civil Service Commission meeting has been schedule for mid-March to start the retirement, promote and hire process due to the upcoming retirement of Sergeant Riegel.

Emergency Management: No new report

Fire Department: Vice President Cotter noted a man from Pittston who has set fires to fire stations.

Solicitor's Report:

- Solicitor Weiler noted the Orange Street ordinance will be ready to adopt at the next meeting.
- **MOTION** was made by Vice President Cotter and seconded by Councilwoman Kauffman to approve the suggested recycling bid language and add to future bid specifications. Vice President Cotter amended the motion to specify the language to be used in all future bid specifications. Councilwoman Kauffman seconded. Motion carried 7-0.

- **MOTION** was made by Councilman Scioli and seconded by Councilman Welch to approve the American Legion 626 Ball Field Agreement. There was discussion regarding the fee schedule addendum and Councilman Myers inquired if a security deposit should be required along with insurance and waivers. Solicitor Weiler noted that insurance and waivers language is covered on Page 3 but not the security deposit. Councilman Scioli rescinded the motion and the matter was tabled.

Recreation Board

Bruce Godfrey covered the below Recreation Board matters.

- Approval was given to Sarah Terry, Boone Area Library, to hold a summer reading program at Rustic Park (Pavilion #4) every Wednesday from 10:15 a.m. – 11:00 a.m. from April through the summer. The reservations will be placed on the Rustic Park schedule.
- Recreations Board Officers are: President – Bruce Godfrey, Vice President – Matt Elgonotis and Secretary – Tom Brungard.
- For the March 15 Council meeting, there will be a discussion regarding the sensory walk on the unused basketball court at Rustic Park.
- Request to advertise on the digital sign, as well as library events.
 - Yard Sale in Main Bird Park on April 10
 - Big Woods effort, mostly interactive activities at Rustic Park, contingent upon other groups participation and the Beautify Birdsboro event on May 8
- Recreation Board would like to have more members, advertise on sign and websites.

Council/Committee Reports

- Councilman Welch noted the phenomenal plowing job.
- Councilwoman Kauffman noted the Rotary Club authorized a \$2,000 donation for the repair of the town clock, if needed.
- Vice President Cotter noted that 50 more recycling letters were sent and some feedback was received. Vice President Cotter noted she will wait till 2022 to recruit a Junior Council Member. Vice President Cotter thanked all of those attending and thanked those for their input.
- Councilman Scioli commended the plow crew and the Recreation Board for a great job.
- Councilman Welch noted that the West Lawn EMS had a devastating fire and wished them a speedy recovery.

Public Comment: No public comment.

ADJOURNMENT: The meeting adjourned at 9:20 p.m.

Respectfully submitted,

Bonnie L. Frisco
Borough Secretary