

BIRDSBORO RUSTIC PARK PICNIC AREA RESERVATION APPLICATION

	Monday-Friday	Saturday, Sunday & Holidays
Borough Service Organizations -	\$25	\$35
Borough Residents -	\$60	\$100
Non-Residents -	\$75	\$125

Name: _____

Address: _____

City State Zip: _____

Phone: (Home) _____ (Work) _____ (Cell) _____

Organization Name (if applicable): _____

Reservation Date: _____ Reservation Times: _____ to _____

Pavilion # _____ Event: _____

Will there be any exchange of money at this event? If yes please describe: _____

A **\$50.00 deposit** is required when making a pavilion reservation. The balance of the fee is due and payable not less than two weeks prior to the reservation date. **Fees may be paid in person or sent to the Borough of Birdsboro, 202 East Main Street, Birdsboro, PA 19508.** In the event the fee is not paid in full prior to your reservation date, your reservation is subject to cancellation with no refund of the \$50.00 deposit. A \$30.00 charge will be added for any returned check for non-sufficient funds.

The undersigned being the Lessee of a Birdsboro Rustic Picnic Pavilion, does hereby acknowledge that he or she has read the Rules and Regulations and understands same and agrees to be legally bound by these Rules and Regulations. The undersigned further releases and agrees to indemnify and hold harmless the Borough of Birdsboro, its' employees, servants, agents, and personnel, including its Police Department, of any and all charges, judgments, and liabilities of any nature as a result of the utilization of the Rustic Picnic Area.

Date: _____

Lessee

For Office Use Only

PAYMENT INFORMATION

Deposit Amount: _____ Date: _____ Check/Cash _____

Final Payment Amount: _____ Date: _____ Check/Cash _____

Borough Authorization: _____ Permit Issued

RULES AND REGULATIONS
BIRDSBORO RUSTIC PICNIC AREA

Borough Council and the Birdsboro Recreation Board have passed the following Rules and Regulations regarding the rental of pavilions in the Rustic Picnic Area. As a renter and user of these facilities, you are expected to adhere by these rules carefully and inform all of those who may be attending your event that they too are subject to these Rules and Regulations.

The following are in full force and effect during your rental period:

1. Parking is provided for your convenience. **All vehicles must park in designated parking area.** You will be given a map of the parking area and pavilion lay-out at the time you pick up your key to the pavilion. Vehicles may load or unload at the picnic pavilion. In the event of inclement weather please unload from the gravel or paved area. After unloading your vehicle, please move your vehicle to the designated parking area.
2. All trash is to be placed in the trashcans provided. Recycling must be separated from trash and placed into designated containers. Recyclables include: aluminum cans, plastic, glass bottles, and cardboard. Remember, someone else may be using that same pavilion the following day.
3. An electric control box is located on one of the rafters in the pavilion. A key to unlock this control box will be given to you on the day of the picnic. It is required that an adult in your group assume responsibility for turning the electric power off and on, and the power must be turned off when you vacate the picnic area. **Please note that the electrical service for the facility is not designed to carry heavy electrical load. Examples of permitted electrical appliances at your pavilion are coffee makers, crockpots, and George Foreman Grills.** In the event that your usage causes damage to the electric service or the pavilion, you will be charged over and above your rental amount and deposit.
4. Restrooms are available and a key will be provided to unlock them. In order to keep them from being vandalized, please lock the restrooms at the end of your picnic. **PLEASE KEEP THE RESTROOMS CLEAN; THEY HAVE BEEN PROVIDED AS A COURTESY TO YOU.** As a renter you are responsible for any damage to the restrooms serving your pavilion.
5. Children should be closely supervised to prevent accidents. i.e.: Hay Creek, fisherman, horseshoe pitching, walking in front of swings, etc.
6. We request that those using this area to keep it clean since Borough Personnel are not always available to clean the area. Any misuse or unclean pavilions will result in additional charges for cleaning.
7. **ALL PICNIC ACTIVITIES MUST END AND ALL VEHICLES AND PERSONAL PROPERTY MUST BE REMOVED BY 9:30PM.**
8. There is a **minimum charge** for the use of these facilities. Cash or checks made payable to the Borough of Birdsboro will be accepted. These funds are used to maintain the existing facilities. The following are minimum charges for utilization of the Rustic Picnic Area and pavilion facilities:

	Monday-Friday	Saturday, Sunday & Holidays
a. Borough Service Organizations	\$25	\$35
b. Borough Residents	\$60	\$100
c. Non-Residents	\$75	\$125

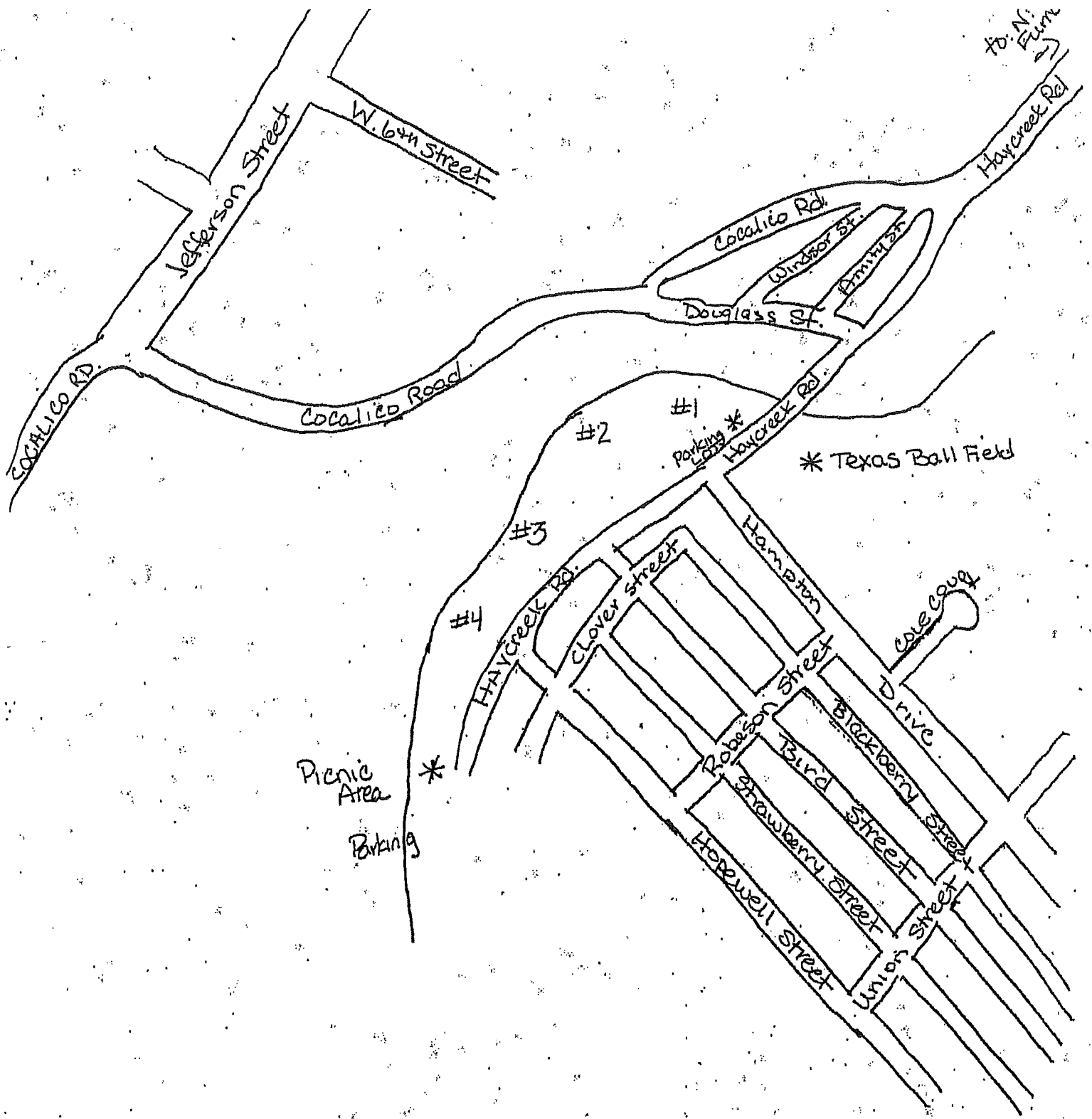
Upon pre-approval, there is no charge for Borough/Non-Profit/Service Groups designated as such by Borough Council.

9. A **\$50.00 deposit** is required when making a pavilion reservation. The balance of the fee is due and payable not less than two weeks prior to the reservation date. **Fees may be paid in person or sent to the Borough of Birdsboro, 202 East Main Street, Birdsboro, PA 19508.** In the event the fee is not paid in full prior to your reservation date, your reservation is subject to cancellation with no refund of the \$50.00 deposit. A \$30.00 charge will be added for any returned check for non-sufficient funds. In the event that your fee is not paid in full two weeks prior to your reservation date, the Borough reserves the right to rent the pavilion to another party and retain your deposit.

10. By utilizing the Rustic Picnic Area and renting the pavilion, you are subject to all Borough Ordinances and in particular **Ordinance #264**, which provides in part:

No person shall bathe or swim within the limits of any recreational area; no person shall ride any mini-bike, moped, trail motorcycle, snowmobile, or other **motorized** recreational vehicle in any recreation area. The use of bicycles shall be permitted at the Rustic Picnic Area. No bicycles are permitted on any baseball field owned or under the control of the Borough of Birdsboro. No person shall ride any motor vehicle, automobile, or other motor vehicle within any recreational area, except to and from the area specifically designated for parking. No person shall deface, remove, cut, or damage any trees, plants shrubs, turf, buildings, structures, pipes, appliances, play equipment, or other construction or fixtures in any recreation areas.

11. **All parties are advised that the rules governing the use of alcohol enacted by the Commonwealth of Pennsylvania and Borough Ordinances #319 and #394 are effective in all recreational area of the Borough.** In accord with the above Ordinances, all of which are available for public inspection at Borough Hall, there is to be **NO ALCOHOL or DRUGS of any nature whatsoever allowed on the premises of the Rustic Picnic Area.** Any violation will subject to immediate cancellations of privileges without a refund of any monies and possible prosecution under Borough Ordinances and State Laws. In addition, all renters are hereby notified that all pets brought to the Rustic Picnic Area must be controlled by a leash and handled in accordance with Local and State Ordinances governing pets on public premises.
12. All activities at the Rustic Picnic Area are subject to the supervision of appropriate personnel of the Borough of Birdsboro, including Council, the Mayor, Borough Manager, and the Police Department. All of whom are authorized to enforce the Rules and Regulations set forth herein as well as all Borough Ordinances. You are responsible for the conduct of your group and any violation of the Rules could lead to prosecution under Borough Ordinances or denial of the future use of the Rustic Picnic Area.
13. Any organization, group, or individual who plans to use this area for a profit-making project must advise the Borough Hall. The reservation will then be subject to approval of the Borough Council or the Birdsboro Recreation Board.
14. **Amplified, loud, or obnoxious music or noise will be terminated at the discretion of the Borough.**
15. **Please do not move picnic tables from one pavilion to another. Any tablecloths, placemats, etc., that are put on the table should NOT be stapled or nailed into the wood – these staples/nails result in injury to others using the pavilions.**
16. **Keys to the pavilion may be picked up at Borough Hall on the Friday prior to your picnic. Please return the keys to the designated spot at Borough Hall at the completion of your picnic.**
17. **THANK YOU AND ENJOY!**



Rustic Park Address
1101 Haycreek Road
Birdsboro, PA 19508