

MINUTES OF THE BIRDSBORO BOROUGH COUNCIL MEETING
JANUARY 4, 2021 7:00 P.M. – MEETING HELD TELECONFERENCE

Council Members Present: Joseph Peterson, Mayor
Neil McCauley, President
Mary Ann Cotter, Vice President
Robert Myers, Member
Richard Happel, Member
Anthony Scioli, Member
Matthew Welch, Member
Nancy Kauffman, Member

Staff & Professionals: Terry Weiler, Solicitor
Todd Trupp, Chief of Police
Kelly J. Yanos, Manager
Bonnie L. Frisco, Secretary/Treasurer

Visitors: Bruce Godfrey, Tom Brungard, Russell and Susie Landers

Call to Order: President McCauley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Opening prayer was led by Vice President Cotter

Public Comment on Agenda Items: None

1. Appointments

- a) Bert Tucci – Planning Commission – 4-year term to expire 12/31/24
- b) Tom Brungard – Recreation Board – 5-year term to expire 12/31/25
- c) Roy Feick – Zoning Hearing Board – 3-year term to expire 12/31/23
- d) Randy Walker – Board of Appeals – 3-year term to expire 12/31/23
- e) Charlie Benson – Vacancy Board – 1 year term to expire 12/31/21
- f) Terry Weiler – Solicitor - Planning Commission
- g) Fred Mogel – Solicitor - Zoning Hearing Board
- h) Thomas Klonis – Solicitor - Civil Service Commission
- i) Rebecca Aulenbach – Recording Secretary – Civil Service Commission
- j) Brown and Brown – Borough’s Insurance Agent

MOTION was made by Councilman Happel and seconded by Councilman Welch to the above listed appointments. Motion carried 7-0.

Resolutions

MOTION was made by Councilman Welch and seconded by Councilman Happel to adopt Resolution Nos. 2021-01 through 2021-17 with Vice President Cotter abstaining from Resolution No. 2020-09 appointing Herbein & Company as the Independent Auditor. Motion carried 6-0-1.

- 2021-01 - No Employee Contribution to Police Pension Plan
- 2021-02 – Appoint Kelly J. Yanos as Borough Manager
- 2021-03 – Appoint Berks EIT Tax Bureau as EIT and LST Tax Collector
- 2021-04 – Appoint Brian Boyer of Boyer Engineers as Borough’s Engineer
- 2021-05 – Appoint Kenneth J. Imes, Jr. as Emergency Management Coordinator

- 2021-06 – Appoint Bonnie L. Frisco as Borough Secretary and Treasurer
- 2021-07 – Appoint BB&T as the Investment Institution
- 2021-08 – Appoint Michael Schwenk of LTL Consultants, Ltd. as the Zoning and Codes Officer
- 2021-09 – Appoint Herbein & Company as the Independent Auditor
- 2021-10 – Appoint Huckabee, Weiler and Levengood, PC as the Borough Solicitor
- 2021-11 – Appoint Vist Bank as the Depository for Operating Funds
- 2021-12 – Re-enacting the Per Capita Tax
- 2021-13 – Re-enacting the Real Estate Transfer Tax
- 2021-14 – Appoint Kelly J. Yanos as the Administrative Officer of the Borough Pension Plans
- 2021-15 – Appoint Kenneth Templin as the Fire Marshal and Fire Code Inspector
- 2021-16 – Appoint Barry Katzin and Kenneth Imes, Jr. as the Deputy Fire Marshals and Deputy Fire Code Inspectors
- 2021-17 – Appoint Kevin Shelton to the Birdsboro Municipal Authority for a 5-year term to expire 12/31/25

Councilman Welch motioned to amend the Resolution Approvals motion to add Resolution 2021-18 – Appointing Anthony Scioli and Matthew Welch as Deputy Emergency Management Coordinators and Councilman Happel seconded the amendment. Motion carried 7-0.

Minutes–December 21, 2020 Council Meeting

- **MOTION** was made by Councilman Happel and seconded by Councilman Myers to approve the December 21, 2020 council meeting minutes as presented. Motion carried 7-0.

Bills List and Treasurer’s Report

- **MOTION** was made by Councilwoman Kauffman and seconded by Councilman Scioli to approve the Bills List dated January 4, 2021 and Checks for Ratification dated December 22, 2020 – January 3, 2021. Motion carried 7-0. Councilman Myers noted the benches at the trailhead have enhanced the area’s appearance and kudos to all involved with the project.

Manager’s Report

- **MOTION** was made by Vice President Cotter and seconded by Councilman Welch to authorize execution of the Emergency Service Run Card Authorization Form for Western Berks EMS. Motion carried 7-0.
- **MOTION** was made by Councilman Welch and seconded by Councilman Scioli to authorize execution of the Emergency Service Run Card Authorization Form for Birdsboro Union Fire Department. Motion carried 7-0.
- Manager Yanos noted the high costs to upgrade the town clock. Councilwoman Kauffman noted that possibly monies could be donated by the Rotary Club or Woman’s Club.

Mayor/Police Reports

- Chief Trupp noted auto thefts and there has been an arrest and another in offender is in jail, all are encouraged to lock their vehicles.

Emergency Management: No new report.

Fire Department: No new report.

Solicitor’s Report

- Solicitor Weiler noted the Stop Sign Ordinance Amendment will be advertised, and noted he is working on the American Legion 626 Ball Field lease agreement and the language for the recycling bid documents. The insurance carrier was notified of the Hollis legal case and they have provided a solicitor to handle the defense.

Birdsboro Hometown Christmas

- Councilwoman Kauffman asked if Council preferred the Recreation Board handle the next Christmas Event or the Birdsboro Hometown Christmas Committee stay intact and it was agreed the Committee stay intact and continue the event planning along with the Recreation Board.

Recreation Board

- Bruce Godfrey, Recreation Board President, presented the proposed Rustic Park Pavilion rental fees.

	Saturday & Sunday*	Monday – Friday
Residents	\$100	\$60
Non-Residents	\$125	\$75
Non-Profit Organizations	\$35	\$25
Boy/Girl Scouts (chartered by an organization within the Daniel Boone School District)	No charge	No charge

*Any group or individual renting a pavilion on a weekend more than one time within the same calendar year will be eligible for a 10% discount on each subsequent rental.

MOTION was made by Councilman Myers and seconded by Vice President Cotter to approve the proposed Rustic Park Pavilion rental fees with the following changes:

- The Saturday/Sunday rates apply to holidays as well.
- The Boy/Girl Scout No Charge rate is open to all Berks County not limited to the Daniel Boone School District organizations.

Motion carried 7-0.

Council/Committee Reports

- Councilman Myers requested an Executive Session to discuss a personnel matter.
- Councilman Scioli noted it has been a trying 2020 and noted all the employees, police and fire handled all well and let’s hope for a better 2021.
- Vice President Cotter thanked all of those attending and wished all a Happy New Year.
- Councilman Welch noted that 2020 was a trying year and commended the staff for the professional handling of all the issues.

Public Comment

- Anthony Tucci noted that Western Berks EMS will start Wednesday at 6:00 a.m. out of the OZ Properties building and a membership letter is to be send the third week in January. A lease for the pool has been signed and the Birdsboro Municipal Authority will reorganize next Tuesday. Councilwoman Kauffman asked if OZ Properties will remove their vehicles from the pool

property and Anthony Tucci noted that OZ Properties is paying a fee for the parking area. Also noted that Renew Berks will keep the property as a fitness center without the pool. The lease is \$100,000 down and \$2,000 per month.

Executive Session

Council recessed into Executive Session at 8:17 p.m. The regular meeting reconvened at 8:43 p.m. Solicitor Weiler stated that the Executive Session was discuss personnel and the method of awarding bonuses. **MOTION** was made by Councilman Scioli and seconded by Councilman Welch to give the Police Administrative Assistant a \$500 bonus. Motion carried 7-0.

ADJOURNMENT: The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Bonnie L. Frisco
Borough Secretary