

**BOROUGH OF BIRDSBORO
BERKS COUNTY, PENNSYLVANIA**

RESOLUTION 2018-30

**A RESOLUTION OF THE BOROUGH OF BIRDSBORO ADOPTING THE MASTER FEE SCHEDULE OF THE
BOROUGH OF BIRDSBORO**

WHEREAS, the Council of Borough of Birdsboro, Berks County, Pennsylvania desires to adopt a Schedule of Fees: and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Birdsboro, Berks County, Pennsylvania that the following Schedule of Fees shall supersede all previously adopted Schedule of Fees and shall be effective on the date of adoption of this Resolution and shall remain in effect unless and until superseded by Resolution.

BOROUGH OF BIRDSBORO RESIDENTIAL PERMIT FEES SCHEDULE

A non-refundable plan review fee of \$300.00 at time of application is required for residential permit applications, where noted, which will be applied to the final permit fee. Payment of the plan review fee does not guarantee approvals of submitted application. All fees are doubled if the project is started without all applicable permits and prior approvals. Extra or failed inspections beyond the allotted number of inspections as required or indicated shall incur an additional inspection surcharge.

1) New Construction

a) Residential Dwelling

- | | |
|--|------------|
| i) Building permit fee, 2% total cost of labor and materials, including all costs for mechanical, electric and plumbing, minimum fee | \$2,000.00 |
| ii) Zoning permit fee | \$75.00 |
| iii) Inspection, residential | \$75.00 |
| iv) Use and occupancy fee | \$100.00 |
| v) Plan review fee (non-refundable) | \$300.00 |

b) Townhome (per unit)

- | | |
|---|------------|
| i) Building permit fee, 2% total cost of labor and materials including all costs for mechanical, electric and plumbing, minimum fee | \$1,500.00 |
| ii) Zoning permit fee | \$75.00 |
| iii) Inspection, residential | \$75.00 |
| iv) Use and occupancy fee | \$100.00 |
| v) Plan review fee (non-refundable) | \$300.00 |

2) Additions

- | | |
|--|----------|
| i) Building permit fee, 2% total cost of labor and materials, including all costs for mechanical, electrical and plumbing, minimum fee | \$500.00 |
| ii) Zoning permit fee | \$75.00 |
| iii) Inspection, residential | \$75.00 |
| iv) Use and occupancy fee | \$100.00 |

v) Plan review fee (non-refundable) \$300.00

3) Renovations/Alterations

- i) Building permit fee, 2% total cost of labor and materials, including all costs for mechanical, electrical and plumbing, minimum fee \$300.00
- ii) Zoning permit fee \$75.00
- iii) Inspection, residential \$75.00
- iv) Use and occupancy fee \$100.00
- v) Plan review fee (non-refundable) \$300.00

4) Accessory Structure

- a) Over 400 square feet
 - i) Building permit fee \$250.00
 - ii) Zoning permit fee \$75.00
- b) Prefab sheds
 - i) Zoning permit fee \$75.00

5) Decks

- i) Building permit \$200.00
- ii) Zoning permit fee \$50.00
- iii) Under 30 inches, zoning only \$50.00

6) Mobile/Modular Homes – Building permit fee includes electric and plumbing

- i) Building permit fee \$300.00
- ii) Zoning permit fee \$75.00
- iii) Plan review fee (non-refundable) \$300.00

7) Swimming Pools

- a) Aboveground pool - over 24 inches in depth
 - i) Building permit fee \$100.00
 - ii) Zoning permit fee \$75.00
- b) Inground pool
 - i) Building permit fee \$400.00
 - ii) Zoning permit fee \$100.00
 - iii) Plan review fee (non-refundable) \$300.00
- c) Hot tubs, affixed or permanent
 - i) Building permit fee \$100.00
 - ii) Zoning permit fee \$75.00

8) Fences

- a) Fences under 6 feet in height
 - i) Zoning permit fee \$75.00
- b) Fences over 6 feet in height
 - i) Building permit fee \$100.00
 - ii) Zoning permit fee \$75.00

9) Grading

- i) Zoning permit fee \$75.00

10) Retaining Walls – walls over 4 feet in height require engineered stamped plans

- i) Building permit fee, 2% total cost of labor and materials,
minimum fee \$300.00
- ii) Zoning permit fee \$75.00
- iii) Plan review fee (non-refundable) \$300.00

11) Demolition

- i) Interior or exterior \$100.00

12) Pennsylvania State Education Fee

- i) Applies to all building permits \$4.50 (subject to change)

13) Driveway Permits – Highway Occupancy Permit required for State roads – prior PADOT approval

- i) Zoning permit fee \$75.00

14) Curb and Sidewalks

- i) Zoning permit fee \$75.00

15) Zoning Permits

- i) Home occupation (no impact) \$75.00
- ii) Home occupation \$100.00
- iii) PODS, storage units (max 30 days) \$100.00
- iv) Dumpster \$25.00

16) Water Service Line Repair \$100.00

17) Sanitary Sewer Lateral Repair \$200.00

18) Use and Occupancy \$100.00

19) Zoning Fee, unless indicated otherwise \$75.00

20) Residential Solar

a) Roof Mounted – must submit engineered structural report and evaluation

- i) Building permit fee \$300.00
- ii) Electrical permit fee \$100.00
- iii) Zoning permit fee \$75.00
- iv) Plan review fee (non-refundable) \$300.00

b) Ground Mounted

- i) Building permit fee \$350.00
- ii) Electrical permit fee \$100.00
- iii) Zoning permit fee \$75.00
- iv) Plan review fee (non-refundable) \$300.00

21) Renewals and Surcharges

- i) Permit renewal/extension \$100.00
- ii) Permit surcharge 2x original permit cost
(building without required permits)
- iii) Inspection \$75.00
- iv) Failed inspection \$75.00

v) Review revised of approved plans \$300.00

22) Residential Electrical Fee Schedule

a) New Construction	
i) 2% of the total cost of job, includes material & labor, minimum	\$300.00
ii) Inspections	\$75.00
b) Additions	
i) 2% of the total cost of job, includes material & labor, minimum	\$50.00
ii) Inspections	\$75.00
c) Service Upgrades	
i) Minimum fee with inspection	\$100.00
d) Generators	
i) Minimum fee with inspection	\$100.00
e) Solar Panels	
i) Minimum fee with inspection	\$100.00
f) Hot Tubs/ Pools	
i) Minimum fee with inspection	\$100.00

23) Residential Plumbing Fee Schedule

a) New Construction	
i) 2% of the total cost of job, includes material & labor, minimum	\$300.00
ii) Inspections	\$75.00
b) Additions	
i) 2% of the total cost of job, includes material & labor, minimum	\$200.00
ii) Inspections	\$75.00
c) Sewer Lateral	
i) Minimum fee with inspection	\$150.00
d) Water Service (requires a street opening permit)	
i) Minimum fee with inspection	\$150.00
e) Residential Water Heaters	
i) Minimum fee with inspection	\$90.00
f) Private Sewer (if public sewer is not available)	
i) Minimum fee with inspection	\$150.00
g) Well Drilling (if public water is not available)	
i) Minimum fee with inspection	\$150.00
h) Fire Suppression (residential)	

- i) Minimum fee with inspection \$150.00
- i) Generator Gas Line
 - i) Minimum fee with inspection \$150.00

24) Residential HVAC Fee Schedule

- a) New Construction
 - i) 2% of the total cost of job, includes material & labor, minimum \$300.00
 - ii) Inspections \$75.00
- b) Air Conditioning/Heat Pumps
 - i) 2% of the total cost of job, includes material & labor, minimum \$200.00
 - ii) Inspections \$75.00
- c) Gas or Oil Burner
 - i) 2% of the total cost of job, includes material & labor, minimum \$200.00
 - ii) Inspections \$75.00
- d) Oil Tank Removal
 - i) Aboveground, minimum fee \$100.00
 - ii) Underground, minimum fee \$100.00
 - iii) The permit holder is responsible for all testing of soil, contaminated soil removal, as per the PA Department of Environmental Protection. Documentation must be provided to Birdsboro Borough and must meet all State and Federal regulations.

BOROUGH OF BIRDSBORO - COMMERCIAL PERMIT FEE SCHEDULE

A non-refundable plan review fee of \$500.00 at time of application is required for commercial permit applications, where noted, which will be applied to the final permit fee. Payment of the plan review fee does not guarantee approvals of submitted application. All fees are doubled if the project is started without all applicable permits and prior approvals. Extra or failed inspections beyond the allotted number of inspections as required or indicated shall incur an additional inspection surcharge.

1) New Construction – Commercial

- i) Building permit fee, 2% total cost of labor and materials, including costs for mechanical, electrical, and plumbing, minimum fee \$2,000.00
- ii) Zoning permit fee \$75.00
- iii) Inspection, commercial \$95.00
- iv) Use and occupancy fee \$200.00
- v) Plan review fee (non-refundable) \$500.00

2) Additions

- i) Building permit fee, 2% total cost of labor and materials, including costs for mechanical, electrical and plumbing, minimum fee \$1,000.00
- ii) Zoning permit fee \$75.00
- iii) Inspections, commercial \$95.00
- iv) Use and occupancy fee \$200.00
- v) Plan review fee (non-refundable) \$500.00

3) Renovations/Alterations (no change of use)

- i) Building permit fee, 2% total cost of labor and materials, including costs for mechanical, electrical and plumbing, minimum fee \$500.00
- ii) Zoning permit fee \$75.00
- iii) Inspections, commercial \$95.00
- iv) Use and occupancy fee \$200.00
- v) Plan review fee (non-refundable) \$500.00

4) Suppression Sprinkler

- i) Building permit fee, 2% total cost of labor and materials minimum fee \$500.00
- ii) Zoning permit fee \$75.00
- iii) Inspections, commercial \$95.00
- iv) Use and Occupancy \$200.00
- v) Plan review fee (non-refundable) \$500.00

5) Kitchen Suppression

- i) Building permit fee, 2% total cost of labor and materials minimum fee \$500.00
- ii) Inspections, commercial \$95.00
- iii) Use and Occupancy \$200.00

6) Solar

- i) Building permit fee, 2% total cost of labor and materials minimum fee \$500.00
- ii) Inspections, commercial \$95.00
- iii) Use and Occupancy \$200.00

7) ADA

- i) Building permit fee, plan and compliance review minimum fee \$500.00
- ii) Inspections, commercial \$95.00
- iii) Use and Occupancy \$200.00
- iv) Plan review fee (non-refundable) \$300.00

8) Signs

- i) Building permit fee, 2% total cost of labor and materials minimum fee \$200.00
- ii) Inspections, commercial \$95.00
- iii) New signs may require zoning review and approval

9) Demolition

- i) Building permit fee, 2% total cost of labor and materials minimum fee \$500.00
- ii) Inspections, commercial \$95.00
- iii) Use and Occupancy \$200.00
- iv) Interior only, minimum fee \$100.00

10) Cell Towers

- i) Building permit fee, min. fee \$2,000.00
- ii) Engineering plan review, min. fee \$1,500.00

11) Renewals and Surcharges

- i) Permit renewal/extension \$100.00
- ii) Permit surcharge 2x original permit cost
(building without required permits)
- iii) Inspection surcharge \$95.00
- iv) Failed inspection \$95.00
- v) Review of revised approved plans \$300.00

12) Commercial Electrical Fee Schedule

- a) New Construction
 - i) 2% of the total cost of job, including material & labor, minimum \$500.00
 - ii) Inspections, commercial \$95.00
 - iii) Plan review fee (non-refundable) \$500.00
- b) Renovations
 - i) 2% of the total cost of job, including material & labor, minimum \$300.00
 - ii) Inspections, commercial \$95.00
- c) Additions
 - i) 2% of the total cost of job, including material & labor, minimum \$300.00
 - ii) Inspections, commercial \$95.00

13) Commercial Plumbing Fee Schedule

- a) New Construction
 - i) 2% of the total cost of job, including material & labor, minimum \$500.00
 - ii) Inspections, commercial \$95.00
 - iii) Plan review fee (non-refundable) \$500.00
- b) Additions
 - i) 2% of the total cost of job, including material & labor, minimum \$300.00
 - ii) Inspections, commercial \$95.00
- c) Alterations
 - i) 2% of the total cost of job, including material & labor, minimum \$300.00
 - ii) Inspections, commercial \$95.00
- d) Commercial Water Heaters
 - i) 2% of the total cost of job, including material & labor, minimum \$300.00
 - ii) Inspections, commercial \$95.00
- e) Private Sewer/Water (if public is not available)
 - i) 2% of the total cost of job, including material & labor, minimum \$300.00
 - ii) Inspections, commercial \$95.00

- f) Sprinkler Suppression
 - i) 2% of the total cost of job, including material & labor, minimum \$500.00
 - ii) Inspections, commercial \$95.00

14) Commercial HVAC Fee Schedule

- a) New Construction
 - i) 2% of the total cost of job, includes material & labor, minimum \$300.00
 - ii) Inspections, commercial \$95.00

- b) Air Conditioning/Heat Pumps
 - i) 2% of the total cost of job, includes material & labor, minimum \$300.00
 - ii) Inspections, commercial \$95.00

- c) Gas or Oil Burner
 - i) 2% of the total cost of job, includes material & labor, minimum \$300.00
 - ii) Inspections, commercial \$95.00

- d) Oil Tank Removal
 - i) Aboveground, minimum fee \$300.00
 - ii) Underground, minimum fee \$300.00
 - iii) Inspections, commercial \$95.00
 - iv) The permit holder is responsible for all testing of soil, contaminated soil removal, as per the PA Department of Environmental Protection. Documentation must be provided to Birdsboro Borough and must meet all State and Federal regulations.

15) Temporary Construction Trailer

- i) With utilities \$300.00
- ii) Without utilities \$100.00

16) Grading

- i) 2% of the total cost of job, includes material & labor
- ii) Plan review fee \$100.00

17) Retaining Walls - walls over 4 feet in height require engineered stamped plans

- i) 2% of the total cost of job, including material & labor, minimum \$500.00
- ii) Zoning permit fee \$100.00
- iii) Plan review fee (per contiguous wall) \$150.00

18) Swimming Pools

- i) Building permit fee \$1,250.00
- ii) Zoning permit fee \$100.00
- iii) Plan review fee \$250.00

19) Driveway Permits

- i) Building permit fee \$300.00/access point
- ii) Plan review fee \$300.00/access point

20) Curb and Sidewalk

- i) Building permit fee \$1.20/lineal foot \$250.00 minimum
- ii) Plan review fee \$300.00/road frontage

ZONING HEARING BOARD, BOROUGH COUNCIL, BOARD OF APPEALS, ORDINANCES

- 1) Zoning Hearing Board, Borough Council, Board of Appeals and Ordinances
 - a) Hearings
 - i) Conditional Use Hearing
 - (1) First Hearing \$750.00
 - (2) Subsequent Hearings \$500.00
 - ii) Liquor License Transfer \$1,500.00
 - iii) Rezoning (amendments to Zoning Map) \$5,000.00
 - iv) UCC Hearing Board \$750.00
 - v) Zoning Hearing Board
 - (1) Residential \$750.00
 - (2) Non-Residential \$1,500.00
 - (3) Continuance Fee
 - (a) Residential \$500.00
 - (b) Non-Residential \$750.00
 - b) Written Interpretations \$100.00
 - c) Copies of Official Transcripts Per Municipalities Planning Code
- 2) Property Transfers
 - a) Residential Transfer Inspection \$100.00/unit
 - b) Residential Transfer Reinspection \$50.00/unit
 - c) Water/Sewer Billing Certification \$25.00 (non-refundable)
- 3) Residential Rental Inspections
 - a) Application and License
 - i) Inspection and License – New Rental \$135.00/unit
 - ii) Inspection and License – Existing Rental \$85.00/unit
 - iii) Rental Reinspection \$75.00
- 4) Street Opening Permits \$100.00 per proposed opening
- 5) Water and Sewer Department
 - a) Connection Permit Fee \$30.00
 - b) Inspection \$200.00
 - c) Tapping Fee \$975.00
- 6) Police Department
 - a) Photocopies \$0.25/page
 - b) Security Alarm Systems Registration \$25.00/unit
 - c) False Alarm Fee (4th through 6th) \$75.00/each
 - d) False Alarm fee (7th and over) \$150.00/each
 - e) Solicitation/Peddler’s License
 - i) Annual \$40.00 per person

ii) Monthly	\$25.00 per person
f) Reprint of Official Photographs (on CD)	
i) 1-19 pictures	\$30.00
ii) 20-39 pictures	\$50.00
iii) 40-59 pictures	\$70.00
iv) 60+ pictures	\$85.00
g) Reproduction of Accident Report	\$0.25/page or \$15.00 whichever is greater
7) Parks and Recreation	
a) Pavilion Rental	
i) Borough Resident	\$100.00
ii) Non-Borough Resident	\$125.00
8) Subdivision and Land Development Fees	
a) Land Development (Residential)	
i) Application Fee	\$750.00
ii) Escrow Deposit	\$500.00/dwelling unit
b) Land Development (Non-Residential)	
i) Application Fee	\$1,000.00
ii) Escrow Deposit	\$2,500.00
c) Minor Subdivision	
i) Application Fee	\$750.00
ii) Escrow Deposit	\$2,000.00
d) Major Subdivision	
i) Application Fee	\$1,500.00
ii) Escrow Deposit	\$4,000.00
9) Act 167 Stormwater Ordinance Review Fees	
a) Application Fee	\$25.00 per application
b) Checklist Review	\$100.00 per application
c) Fee for Incompleteness	\$25.00 per instance
d) Single Residential Lot	
i) Disturbed Area: 0 sq. ft.– 500 sq. ft.	\$100.00
ii) Disturbed Area: 500 sq. ft.–10,000 sq. ft.	\$250.00
iii) Disturbed Area: 10,000 sq.ft.-43,560 sq. ft.	\$375.00
iv) Disturbed Area: ≥ 43,560 sq. ft.	\$500.00
v) Subsequent Resubmittal Fee	\$25% of original fee
e) Multiple Residential Lots	
i) 2-10 Dwellings/Lots	\$500.00 plus \$10 per lot
ii) 11-49 Dwellings/Lots	\$750.00 plus \$10 per lot
iii) 50 Dwellings/Lots or More	\$1,000.00 plus \$10 per lot
iv) Subsequent Resubmittal Fee	25% of original fee
f) Commercial/Industrial/Institutional	
i) Disturbed Area: 0 - 3,500 sq. ft.	\$500.00

- ii) Disturbed Area: 3,500 – 43,560 sq. ft. \$750.00
- iii) Disturbed Area: ≥43,560 sq. ft. \$1,000.00 plus \$5 per 0.1 acre
- iv) Subsequent Resubmittal Fee 25% or original fee
- g) Golf Courses \$500.00 plus \$20 per acre over 50 acres
 - i) Subsequent Resubmittal Fee \$0.15 per lineal foot
- h) Utilities (≥ 300 lineal feet) \$0.15 per lineal foot
 - i) Subsequent Resubmittal Fee 25% of original fee
- i) Miscellaneous
 - i) Access roads to minor subdivisions \$250.00 per project
 - ii) Accessory structures \$150.00 per project
 - iii) Ponds \$250.00 per project
 - iv) Miscellaneous disturbance not listed above \$250.00 per project
 - v) Subsequent Resubmittal Fee 25% of original fee
- j) As-Built Review/Approval
 - i) SWM Basin / Wetland \$200.00
 - ii) Infiltration, Filtering, and Open Channel Systems \$100.00
 - iii) Commercial/Industrial/Inst. Site Grading \$200.00
 - iv) Commercial/Industrial/Inst. Underground SWM \$250.00
 - v) Subsequent Resubmittal Fee 25% of original fee
- k) Inspection Fees
 - i) Projects with Total Estimated Construction Costs ≤ \$7,500 \$375.00
 - ii) Project with Total Estimated Construction Costs ≥ \$7,500 5% of estimated construction costs

10) Miscellaneous Fees

- a) Returned Check Fee \$30.00
- b) Copies
 - i) Black and white \$0.25
 - ii) Color \$0.75
- c) Maps and Ordinances
 - i) Code of the Borough of Birdsboro \$100.00
 - ii) Zoning Ordinance (map included) \$35.00
 - iii) Zoning Map or Borough Road Map \$3.00
 - iv) Subdivision and Land Development Ordinance \$35.00
 - v) Stormwater Ordinance \$35.00
 - vi) Comprehensive Plan \$75.00

DULY PRESENTED AND ADOPTED by the Council of the Borough of Birdsboro at a public meeting held on the 1st day of October, 2018.

**COUNCIL OF THE
BOROUGH OF BIRDSBORO**

By: _____
Richard Happel, President

By: _____
Joseph A Peterson, Mayor

ATTEST: _____
Aaron J. Durso, Secretary