

MINUTES OF THE BIRDSBORO BOROUGH COUNCIL MEETING  
MARCH 16, 2020 7:00 P.M. – BOROUGH HALL

**Council Members Present:** Joseph Peterson, Mayor  
Neil McCauley, President  
Mary Ann Cotter, Vice President  
(via telephone)

Anthony Scioli, Member  
Matthew Welch, Member  
Nancy Kauffman Member

**Absent:** Robert Myers, Member  
Richard Happel, Member

**Staff & Professionals:** Terry Weiler, Solicitor  
Todd Trupp, Chief of Police  
Brian Boyer, Engineer  
Kelly J. Yanos, Manager  
Bonnie L. Frisco, Secretary/Treasurer

**Call to Order:** President McCauley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Opening prayer was led by Vice President Cotter.

**Public Comment on Agenda Items:** None

Kenneth Imes, Emergency Management Coordinator, provided an update of COVID-19.

- Seventy six (76) cases reported in Pennsylvania to date
- Document all costs for COVID-19 in case funding is needed
- Declaration of Emergency does not need to be declared at this time
- Non-essential businesses are directed to be closed
- **MOTION** was made by Vice President Cotter and seconded by Councilwoman Kauffman to close Borough Hall to the public with access to borough staff by telephone and e-mail until further notice. Motion carried 5-0.

**Minutes– March 2, 2020 Council Meeting**

- **MOTION** was made by Councilwoman Kauffman and seconded by Councilman Welch to approve the March 2, 2020 council meeting minutes. Motion carried 5-0.

**Bills List**

- **MOTION** was made by Councilman Welch and seconded by Councilwoman Kauffman to approve the Bills List dated March 16, 2020 and Checks for Ratification dated March 3, 2020 – March 15, 2020. Motion carried 5-0.
- **MOTION** was made by Councilwoman Kauffman and seconded by Vice President Cotter to approve the Treasurer’s Report dated March 16, 2020. Motion carried 5-0.

**Manager’s Report**

- **MOTION** was made by Councilwoman Kauffman and seconded by Councilman Welch to authorize President McCauley to sign the Union Township Municipal Authority Termination Agreement. Motion carried 4-1 with Vice President Cotter voting no citing lack of information.
- **MOTION** was made by Councilman Scioli and seconded by Councilman Welch to allow Daniel Boone School District to have the mock accident on Water Street April 16, 2020 with a rain date of April 23, 2020. Motion carried 5-0.
- Southern Berks EMS received recognition for 100% of STEMI cases called from pre-hospital EKG, 100% of cases with a First Medical Contact to Device time of under 90 minutes.
- **MOTION** was made by Vice President Cotter and seconded by Councilman Welch to appoint the Recreation Board members as follows:
  - Tom Brungard Term ends 12/31/20 1 year term
  - Matthew Elgonitis Term ends 12/31/21 2 year term
  - Bruce Godfrey Term ends 12/31/22 3 year term
  - Ed Miller Term ends 12/31/23 4 year term
  - William Quinley Term ends 12/31/24 5 year term

Motion carried 5-0.

- **MOTION** was made by Councilwoman Kauffman and seconded by Councilman Welch to set the Recreation Board meeting schedule to be the 4th Thursday of the month at 7:00 p.m. starting April 2020 and for the months of November and December meeting date to be the 3rd Thursday of the month at 7:00 pm. Motion carried 5-0.
- **MOTION** was made by Councilman Scioli and seconded by Councilwoman Kauffman to approve the dates for the Sportsman's Club Fish Rodeo at Rustic Park for April 30, 2020 to May 3, 2020 and waive the park rental fee for those dates. Motion carried 5-0.
- Permission was given to place a box at Borough Hall for a community effort to send cards, etc. to nursing homes.

### **Engineer's Report**

- The permit for the Haycreek Pedestrian Bridge will be mailed tomorrow to the DEP.
- The American Legion Ball Field upgrades were reviewed.
- **MOTION** was made by Councilwoman Kauffman and seconded by Councilman Welch to award the 2020 Road Projects bid to Martin Paving, Inc. for the amount of \$101,113.69. Motion carried 5-0.
- Low Volume Roads Options 1 and 2 were presented by Engineer Boyer. **MOTION** was made by Councilman Scioli and seconded by Councilwoman Kauffman to select Option 2 which includes applying for a grant and using BMP materials on Demmon Street, Peach Alley (500 block), and Pear Alley (500 block) contingent upon Manager Yanos and Road Foreman Karlson obtaining the proper certifications. Motion carried 5-0.
- The permit for the Schuylkill Road pipe replacement project has been received.

### **Mayor/Police Reports**

- Chief Trupp noted procedural changes limiting access to the Police Department. Kenneth Imes, EMC, will provide additional masks to the Police Department. For the time being, Police will not go to EMS calls unless necessary and police call discussions will take place outdoors.

### **Emergency Management**

Kenneth Imes noted the Emergency Management Plan is ready for re-adoption with no significant changes. It was clarified that the 'new facility' is in compliance.

- **MOTION** was made by Councilman Welch and seconded by Councilwoman Kauffman to approve the re-adoption of the Emergency Management Plan. Motion carried 5-0.

**Fire Department:** Report is included in the Council packet

**Solicitor's Report**

- **MOTION** was made by Councilwoman Kauffman and seconded by Councilman Scioli to authorize the Solicitor to advertise the proposed Board of Health Ordinance. Motion carried 5-0.

**Council/Committee Reports**

- Councilman Welch noted he cannot attend the Pioneer Crossing Landfill meeting, President McCauley confirmed that meeting was cancelled.
- Vice President Cotter thanked everyone along with the newly appointed Recreation Board.
- Councilman Scioli noted that the Emergency Management Plan is a good plan. Also noted was the shed that was donated to the Legion for the Legion Ball Field and it was noted the Borough's Public Works can install the shed. President McCauley noted concern about the wetlands.
- President McCauley noted the Pioneer Crossing Landfill manager has left the company citing an excellent job that individual did, and there will not be a Pioneer Crossing Landfill meeting this week due to COVID-19.

**Public Comment**

- Tom Brungard, 908 Union Street, suggested more alerts be placed on the Borough website.
- Bruce Godfrey, 204 Hampton Drive, commended the Police Department regarding a recent issue.

**ADJOURNMENT:** The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Bonnie L. Frisco  
Borough Secretary